



St Claudine Thévenet  
School

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Dear Parents and Caregivers,

As we await the news about Alert Levels our staff have been busy planning our next steps should we move to **Alert Level Three**.

You will be aware that at this Alert Level only children of **Essential Workers** will be able to attend school. All other students must remain at home. Today you will receive a survey to complete. Please complete this as soon as possible. This is to help ascertain which children will need to be at school during Alert Level Three. This is to help us with plans going forward.

Today we will be sending home devices with each student from Year 5-8. If we remain at Alert Level Two we ask that all devices and chargers are returned to school on Monday morning.

Should a decision to move to **Alert Level Three** we will begin planning the Learning Boards for Years 1-4 and we will order Ministry of Education hard packs for home learning once the level is confirmed.

Students will still be supported by teachers as they were during our **Alert Level Four**- One teacher is assigned to a whanau group and will be in regular contact whilst students are learning at home.

Below are the measures that will be in place for **Alert Level Three** so you are well prepared if we do move there. Parents of students returning to school will be informed of bubble/ teacher/time of entry and departure as soon as possible.

**Specific health measures to be taken at St Claudine's during Alert Level Three:**

- Parents are asked to keep any sick children at home. If a sick child comes to school, they will be sent home.
- Hand sanitiser at entry to classrooms and in bathrooms. Regular sanitising of bathrooms will be in place.
- There will be staggered entry times into classes to minimise gatherings of children.

- Parents are asked to drop their children off at the front of the school. We ask that you DO NOT enter the school.
- Students will be grouped in Whanau groups rather than year levels to ensure bubbles are kept stable.
- Breaks will be staggered as will the start and finish to the day, and bubbles cannot mix during breaks.
- The number of children must be limited to 10 in a school bubble. There can be multiple school bubbles in a school but there must be distance between bubbles and strictly no mixing between school bubbles. To support contact tracing students will sit in the same place each day, with 1m physical distance between all children, young people and staff.
- Students must maintain a 2 metre physical distance outside and 1m inside during breaks
- Physical education classes and break time activities cannot include sports with any equipment. The adventure playground will remain closed.
- Students will be advised of all health requirements and failure to adhere to these will mean they will be unable to continue to attend school.
- Teachers are allocated to each bubble and will remain with that group for the duration of Alert Level Three.
- Classrooms will be used for our bubbles and furniture will be set up to ensure distance can be maintained.

We ask that you continue to be patient as we prepare our next steps based on whatever decision is made tonight.

Let us keep our leaders in our prayers as they continue to work to keep us all safe.

Remember

Stay Safe

Be Kind

Sue Jury

Principal

St Claudine's

